6:00 p.m. The meeting convened with Her Worship, Mayor Heather Jackson, presiding.

ATTENDANCE

Members
Mayor H. Jackson
Councillor M. Burgess
G. Clarke
J. Kohler
J. Rymal
L. Stevenson
M. Tinlin
S. Wookey

Officials
W. Graves, CAO/Clerk
M. Konefal, Assistant to the CAO/Clerk
D. Aristone, Director of Finance and City Treasurer
R. Broadbent, Fire Chief
M. Carroll, Valleyview Administrator
G. Dart, Director, Human Resources
J. Lawrence, Director, Environmental Services
E. Sebestyen, Acting Director, Ontario Works
P. Keenan, Director, Planning
R. Tucker, Director, Parks & Recreation

CLOSED SESSION

The Closed Session was held in Committee Room #204 and the minutes are located at the end of Regular Open Council Business.

MOMENT OF SILENCE

The members observed a moment of silence.

DISCLOSURES OF INTEREST

Nil.

MINUTES

The CAO/Clerk advised that at the September 21st, 2015 meeting, Council had approved a resolution relating to solar power and that the supplier requested that the company name be identified as SPNL P7.

Motion by Councillor Stevenson - Wookey:

THAT: The minutes of the meetings held on September 21, as amended, and September 22, and 23, 2015 be confirmed.

Carried.

DEPUTATIONS

COMMITTEE OF THE WHOLE

Council resolved itself into Committee of the Whole to deal with the following business.

STRATEGIC COMMUNITY DEVELOPMENT AND PLANNING

UNFINISHED BUSINESS

NEW BUSINESS

Creating Connections Project – Public Health Agency of Canada Grant – Appendix “A”

Motion by Councillor Stevenson - Kohler:
THAT: Report ES-112-15, Creating Connections Project – Public Health Agency of Canada Grant be received for information; and further,

THAT: A by-law for the Mayor and CAO/Clerk to execute the Letter of Agreement with Elgin St. Thomas Public Health, Doug Tarry Limited, Springwater Developments Inc., and Performance Communities Inc. concerning the Creating Connections Project be prepared for Council’s consideration.

Carried.

Rogers Communications Utility Easement – Crocker Avenue Parking Lot – Appendix “B”

Motion by Councillor Wookey - Rymal:

THAT: Report ADM-26-15 relating to a utility easement for Rogers Communications within the Crocker Ave Parking Lot be received for information; and further,

THAT: Council direct that a by-law be prepared for the Mayor and Clerk to enter into an easement agreement with Rogers Communications within the Crocker Ave. parking lot.

Carried.

Consolidated Courthouse Parking Agreement – Appendix “C”

The members asked about on-street parking for jury selection days.

The CAO/Clerk advised that the existing parking agreement had been designed for the long term and that upon evaluation with the province, it was determined that there was insufficient demand at this time for the number of parking spaces being allocated for courthouse users.

The CAO/Clerk advised that the following interim changes would be made: paid public parking at the Crocker Avenue Parking Lot; free permit-only Courthouse staff parking at the Centre Street Parking Lot between Queen Street and Metcalfe Street; free two hour public parking at the Centre Street Parking Lot between William and Metcalfe Street; reinstatement of ten hour parking along Centre Street; and removal of courthouse parking at the Wellington Block.

The members inquired about a review process in the future.

The CAO/Clerk advised that an annual review would be taking place with the province.

Motion by Councillor Burgess - Wookey:

THAT: Report ADM-27-15 relating to the Consolidated Courthouse Parking Agreement be received for information; and further,

THAT: Council direct that a by-law be prepared to authorize the Mayor and Clerk to execute an Amendment to the Consolidated Courthouse Parking Agreement; and further,

THAT: Staff be directed to prepare a by-law to implement the changes contained within the amended parking agreement in Traffic By-law 45-89.

Carried.

Assumption of Road Widening – Parts 1, 4, 7, 10, 13, Plan 11R-9864 – Elm Street

Motion by Councillor Tinlin - Clarke:

THAT: Report CC-14-15 relating to Assumption of Road Widening be received for information; and further,

THAT: A by-law be prepared for the assumption of Parts 1, 4, 7, 10, 13, Plan 11R-9864, as part of the public highway known as Elm Street within the City of St. Thomas.

CAO/CLERK____________________CONFIRMED___________________________MAYOR
Community Improvement Program – 561-567 Talbot Street – Appendix “E”

Motion by Councillor Stevenson - Burgess:

THAT: Report ADM-28-15 relating to the Community Improvement at 561 – 567 Talbot Street be received for information; and further,

THAT: A by-law be prepared to enter into a Facade Grant Acknowledgement Agreement with Robert Harris, owner of 561-567 Talbot Street.

Carried.

MCR Bridge over Kettle Creek, Sunset Drive Pt. Lot 45 – Heritage Designation – Appendix “F”

The members asked whether discussion had taken place with the owner of bridge.

Councillor Rymal advised that the property owner had requested the designation.

Motion by Councillor Rymal - Burgess:

THAT: Report CC-13-15 relating to the heritage designation of the MCR Bridge over Kettle Creek, Sunset Drive Pt. Lot 45 be received for information; and further,

THAT: Council direct administration to prepare a by-law for its consideration to designate the MCR Bridge over Kettle Creek, Sunset Drive Pt. Lot 45 as a heritage property under Section 29 of the Ontario Heritage Act.

Carried.

Municipality of Central Elgin – Notice of Passing - Zoning By-law Amendment – 11143 Highbury Avenue

Notice of passing of a zoning by-law amendment was received from the Municipality of Central Elgin to permit a retail farm market as an additional permitted use at 11143 Highbury Avenue.

Municipality of Central Elgin – Notice of Passing - Zoning By-law Amendment – Part of Lot 3, Concession 2

Notice of passing of a zoning by-law amendment was received from the Municipality of Central Elgin to permit an existing billboard sign to remain as a temporary use for up to 3 years at Lot 3, Concession 2.

Municipality of Central Elgin – Notice of Passing - Zoning By-law Amendment - 8007 Centennial Road

Notice of passing of a zoning by-law amendment was received from the Municipality of Central Elgin to prohibit a new dwelling from being constructed on the retained lands at 8007 Centennial Road in accordance with the conditions of a severance application.

Municipality of Central Elgin – Notice of Passing - Zoning By-law Amendment – 45494 Sparta Line

Notice of passing of a zoning by-law amendment was received from the Municipality of Central Elgin to prohibit a new dwelling from being constructed on the retained lands at 45494 Sparta Line in accordance with the conditions of a severance application.

Municipality of Central Elgin – Notice of Passing - Zoning By-law Amendment – 6454 Centennial Road
Notice of passing of a zoning by-law amendment was received from the Municipality of Central Elgin to permit a temporary garden suite to remain for up to 20 years at 6454 Centennial Road.

Notice of passing of a zoning by-law amendment was received from the Municipality of Central Elgin to prohibit a new dwelling from being constructed on the retained lands at 45043 Elm Line in accordance with the conditions of a severance application.

**BUSINESS CONCLUDED**

**COMMUNITY ENGAGEMENT AND SERVICES**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Healthy Kids Community Challenge – Purchase of Services Agreement with Elgin St. Thomas Public Health – Appendix “G”

The members requested a brief overview of the Healthy Kids Community Challenge.

Mayor Jackson advised that the three-year program, as part of the Ontario Healthy Kids Strategy focuses on healthy foods and healthy active communities and involves the completion of a Community Needs Assessment, preparation of baseline data, and an action plan around certain themes.

The Acting Director, Ontario Works advised that the service would be provided by Elgin St. Thomas Public Health and that a steering committee would be established with representation from the City.

The members expressed interest in sharing the data collected with other community groups.

Motion by Councillor Stevenson - Burgess:

THAT: Report OW-21-15 related to the Healthy Kids Community Challenge purchase of services agreement with Elgin St. Thomas Public Health be received for information; and further,

THAT: Council approves entering into the Purchase of Services Agreement with Elgin St. Thomas Public Health attached to Report OW-21-15; and further,

THAT: A by-law be prepared for Council’s consideration to authorize the Mayor and CAO/Clerk to execute an agreement with Elgin St. Thomas Public Health to establish mutual responsibilities, obligations, terms, and conditions related to the purchase of services for the delivery of the Healthy Kids Community Challenge in St. Thomas/Elgin.

Carried.

Annual Tree Lighting Ceremony – Appendix “H”

The members expressed appreciation to the Downtown Development Board for holding this annual event and reminded the public that the annual Santa Claus parade would be held on the next evening.

Motion by Councillor Rymal - Kohler:

THAT: Report ES-104-15, Annual Tree Lighting Ceremony be received for information; and further,

THAT: Council approve the temporary closing of Mondamin Street between the north limit of Talbot Street and the south limit of Curtis Street on Friday, November 20, 2015 between the hours of 5:00 p.m. and 8:00 p.m.; and further,
THAT: All other requirements of the Special Events Committee be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

St. Thomas Cemetery Company – Appendix “I”

The members discussed possible options for financially supporting the St. Thomas Cemetery Company and the need to review future operating and capital costs along with an examination by the Cemetery Board of new revenue streams.

The members discussed various capital projects that had taken place in the past at the West Avenue cemetery site.

The members asked about the current budget update for the Cemetery Company.

Lesley Buchanan, Cemetery Manager advised that the Cemetery Company had similar income to the previous year and that it had used funds set aside for mausoleum repairs to cover interim costs.

Mayor Jackson reminded the members about the importance of ensuring information discussed in Closed Session, remained confidential.

Motion by Councillor Kohler - Clarke:

THAT: Report ADM-29-15 relating to the St. Thomas Cemetery Company be received for information.

Carried.

Motion by Councillor Burgess - Wookey:

THAT: Council endorse Option Three contained within the St. Thomas Cemetery Business Plan; and further,

THAT: Council provide an additional $20,000 to the St. Thomas Cemetery Company for the year 2015 to be funded through the projected surplus as defined in the September Budget Monitoring Report.

Carried.

BUSINESS CONCLUDED

INFRASTRUCTURE MANAGEMENT AND CIVIC OPERATIONS

UNFINISHED BUSINESS

Police Headquarters

Rail Corridor – Talbot Street and Sinclair Avenue – August 13, 2012

Back Water Valve Installation on Sanitary Building Drains (PDCs) – March 11, 2013

Building By-Law and Fees – August 11, 2014

Community Donation Bins – September 8, 2014

Asbestos in City Buildings – Update – October 6, 2014

Winter Maintenance Plan - Bus Stops and Bus Shelters February 2, 2015
NEW BUSINESS

Parking Control – Queen Street – Appendix “J”

Motion by Councillor Stevenson - Clarke:

THAT: Report ES-85-15, Parking Control Queen Street be received for information; and further,
THAT: A ten hour timed restricted parking zone be approved as per Report ES-85-15; and further,
THAT: A notification of Council decision be mailed to the fourteen home owners; and further,

Carried.

Parking Control Bill Martyn Parkway – Appendix “K”

Motion by Councillor Stevenson - Burgess:

THAT: Report ES-102-15, Parking Control Bill Martyn Parkway be received for information; and further,
THAT: A No Parking Anytime restriction be installed on the west side of Bill Martyn Parkway between Southdale Line and Sauve Avenue; and further,

Carried.

Accessible Transportation Open House – Appendix “L”

Mayor Jackson advised that the annual open house would take place on November 9th, 2015 from 11:00 a.m. to 7:00 p.m. at the Carnegie Room, St. Thomas Public Library.

The members discussed the possibility of an alternate approach to public participation.

Motion by Councillor Burgess - Rymal:

THAT: Report ES-103-15, Accessible Transportation Open House be received for information.

Prior to the motion being dealt with, the following motion to postpone was presented.

Motion by Councillor Stevenson - Wookey:

THAT: Report ES-103-15, Accessible Transportation Open House be postponed.

Motion Lost.

The main motion was then dealt with as follows.

Motion by Councillor Burgess - Rymal:

THAT: Report ES-103-15, Accessible Transportation Open House be received for information.

Carried.
Parking near Pierre Elliott Trudeau School

The members discussed options to alleviate parking difficulties near Pierre Elliott Trudeau school and requested that the Environmental Services Department provide a report, including a review of recent traffic measures for this area.

**BUSINESS CONCLUDED**

**CORPORATE GOVERNANCE AND ADMINISTRATION**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

2015-16 Employee Group Benefit Renewal – Appendix “M”

Motion by Councillor Rymal - Tinlin:

THAT: Report HR-11-15, 2015-16 Employee Group Benefit Renewal be received for information; and further,

THAT: Council approve the renewal of the 2015-2016 Employee Group Benefit program with Manulife Financial; and further,

THAT: Council approve the implementation of Stop Loss Protection as outlined in Report HR-11-15 and that the initial cost be taken from the Unrestricted Deposit Account refund; and further,

THAT: Council direct that the Unrestricted Deposit Account balance be claimed by the City and deposited into the HR Issues Reserve.

Carried.

Ascent Group Inc. - Audited Financial Statements – Resolution

The members requested an update on monies owing to the City.

Mayor Jackson advised that water and sewer payments are current and that while the utility division of Ascent Group Inc. was successful, the construction division experienced losses in the previous year, particularly with large renewable projects.

Mayor Jackson advised that the Ascent organization had been restructured and had confirmed that it would no longer be undertaking such large projects.

Motion by Councillor Rymal - Burgess:

THAT: The minutes of the 14th Annual General Shareholder Information Meeting held on April 28, 2014 are confirmed as correct, as circulated.

Carried.

Motion by Councillor Clarke - Burgess:

THAT: The minutes of the Shareholder Information Meeting held on June 23, 2014 are confirmed as correct, as circulated.

Carried.

Motion by Councillor Stevenson - Clarke:
THAT: The Special Shareholder Meeting presentations held on September 15, 2014, November 17, 2014, January 12, 2015, February 17, 2015 and March 3, 2015 were received, as previously circulated.

Carried.

Motion by Councillor Rymal - Tinlin:

THAT: The audited consolidated financial statements for Ascent Group Inc. to December 31, 2014 as presented by Graham Scott Enns, Chartered Accountants are received.

Carried.

Motion by Councillor Tinlin - Stevenson:

THAT: The audited financial statements for St. Thomas Energy Inc. to December 31, 2014 as presented by Graham Scott Enns, Chartered Accountants are received, having formed the Consolidated Financial Statements for Ascent Group Inc.

Carried.

Motion by Councillor Tinlin - Rymal:

THAT: The audited financial statements for Ascent Energy Services Inc. to December 31, 2014 as presented by Graham Scott Enns, Chartered Accountants are received, having formed the Consolidated Financial Statements for Ascent Group Inc.

Carried.

Motion by Councillor Kohler - Clarke:

THAT: The Audit firm of Graham Scott Enns, Chartered Accountants, be re-appointed as Corporate Auditors for Ascent Group Inc. and its affiliates for an additional two year term for the 2015 and 2016 financial audits, subject to receipt of a new contract proposal that is satisfactory to the Ascent Group Board of Directors.

Carried.

BUSINESS CONCLUDED

COUNCIL

Council reconvened into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Strategic Community Development and Planning

Community Engagement and Services

Infrastructure Management and Civic Operations

Local Government and Administration

Motion by Councillor Stevenson - Tinlin:

THAT: The recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted.

Carried.

REPORTS OF COMMITTEES
the 57th meeting of the 135th Council - 9

PETITIONS AND COMMUNICATIONS

“Toastmasters Month” - Proclamation – October, 2015

Motion by Councillor Tinlin - Kohler:

THAT: The Council of the City of St. Thomas proclaim the month of October, 2015 as “Toastmasters Month” in the City of St. Thomas.

Carried.

Trans Pacific Partnership – Automotive Industry – Request to Support a Resolution

A letter was received from Brian Chapman, Vice President, Unifor - Local 27 requesting that Council support a resolution regarding protection for the Canadian automotive industry in a Trans Pacific Partnership trade agreement.

Ontario Disc Golf Championships

A letter was received from Brian Hoeniger, International Director and Canada Manager, Professional Disc Golf Association regarding the Ontario Provincial Disc Golf Championships hosted by the St. Thomas Disc Golf Club in October at Pinafore Park.

Mayor Jackson advised that the St. Thomas Disc Golf Club had recently held a successful tournament located in Pinafore Park and Waterworks Park.

Integrity Commissioner Services

A letter was received from John Maddox, JGM Consulting advising that he will no longer be providing Integrity Commissioner services to the City, effective December 31, 2015.

Conservation Authorities Act Review

A copy of a letter addressed to the Ministry of Natural Resources and Forestry was received from Elizabeth VanHooren, General Manager, Kettle Creek Conservation Authority regarding the Conservation Authorities Act Review by the Kettle Creek Conservation Authority Board of Directors.

Thames-Sydenham and Region Source Protection Plan Approval

A letter was received from Bob Bedggood, Source Protection Committee Chair, advising that the Thames-Sydenham and Region Source Protection Plan has been approved by the Ministry of Environment and Climate Change. Copies of the reports are available at www.sourcewaterprotection.ca.

Ontario Energy Board - Application by Union Gas to Increase Rates

Notice was received from the Ontario Energy Board regarding an application from Union Gas requesting approval to increase natural gas rates effective January 1, 2016.

Canadian Centre for Product Validation - Fanshawe College

The members congratulated Fanshawe College on its recent announcement about the establishment of a Canadian Centre for Production Validation supporting research and innovation at Fanshawe.

Mayor Jackson congratulated Robert Furneaux, Gorman Rupp on recently obtaining a Honourary Diploma from Fanshawe College.
Jumbo Jets Swim Team/YMCA / City Event - Gordon Michie - October 28, 2015

Mayor Jackson advised that the Jumbo Jets Swim Team, the YMCA and the City would be hosting a special event at the YMCA on October 28, 2015 at 5:30 p.m. to recognize Gordie Michie on his recent achievement at the Parapan Am Games.

Maker Space Event - Wellington Block - Postponement - October 8, 2015

The CAO/Clerk advised that the Maker Space event originally scheduled for October 8th, 2015 has been postponed until a future date and that anyone with tickets could make arrangements for a refund or a validation for the future date.

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

Motion by Councillor Tinlin - Wookey:

THAT: Leave be granted to bring in the following by-laws:

1. A by-law to confirm the proceedings of the Council meeting held on the 5th day of October, 2015.
2. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and New Line Skateparks Inc. (Design and Construction of a Concrete Skate Park - $588,916.38 plus HST)
3. A by-law to amend By-Law 94-2010, being a by-law to establish and maintain a system for the collection, removal, and disposal of garbage, waste, and other refuse in the City of St. Thomas.
4. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain contract between the Corporation of the City of St. Thomas and M.J. Dixon Construction Limited. (Police Headquarters & Intersection - $10,733,000.00 plus HST; Provisional Items - $157,000.00)
5. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and the Elgin St. Thomas Health Unit. (Health Kids Community Challenge - Purchase of Service)
6. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Robert Harris. (Facade Grant - $7,500 - Community Improvement Plan - 561-567 Talbot Street)

Carried.

First and Second Readings

Motion by Councillor Tinlin - Wookey:

THAT: The by-laws be now read a first time, referred to Council in Committee of the Whole and read a second time.

Carried.

Councillor Clarke was appointed Chairman of Council in Committee of the Whole and conducted the second reading of the by-laws.

On motion duly moved and seconded, the Chairman was ordered to report on the passing of the by-laws. The Chairman reported as ordered and the Mayor resumed the Chair.
Third Reading

Motion by Councillor Tinlin - Wookey:

THAT: The report of Council in Committee of the Whole on the following by-laws be received and adopted, the same be read a third time, engrossed, signed by the Mayor and CAO/Clerk, sealed and numbered.

1. A by-law to confirm the proceedings of the Council meeting held on the 5th day of October, 2015. (B/L 119-2015)

2. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and New Line Skatetparks Inc. (Design and Construction of a Concrete Skate Park - $588,916.38 plus HST) (B/L 120-2015) (A/G 36-2015)

3. A by-law to amend By-Law 94-2010, being a by-law to establish and maintain a system for the collection, removal, and disposal of garbage, waste, and other refuse in the City of St. Thomas. (B/L 121-2015)

4. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain contract between the Corporation of St. Thomas and M.J. Dixon Construction Limited. (Police Headquarters & Intersection - $10,733,000.00 plus HST; Provisional Items - $157,000.00) (B/L 122-2015) (CON 13-2015)

5. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and the Elgin St. Thomas Health Unit. (Health Kids Community Challenge - Purchase of Service) (B/L 123-2015) (A/G 37-2015)

6. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Robert Harris. (Facade Grant - $7,500 - Community Improvement Plan - 561-567 Talbot Street) (B/L 124-2015) (A/G 38-2015)

Carried.

PUBLIC NOTICE

Pinafore Park Comfort Station – Public Information Centre

Notice was hereby provided that the City in cooperation with Maged Basilious Architect will host a Public Information Centre on October 7, 2015 from 5:00 p.m. to 7:00 p.m. in Committee Room #204, Second Floor, City Hall to present concept drawings and designs for a new comfort station at Pinafore Park.

NOTICES OF MOTION

CLOSED SESSION

Motion by Councillor Tinlin - Rymal:

THAT: This meeting be closed to deal with a matter protected under the Municipal Freedom of Information and Protection of Privacy Act, two personal matters about identifiable individuals, and a matter of litigation or potential litigation at 7:12 p.m.

Carried.

OPEN SESSION

Motion by Councillor Burgess - Clarke:

THAT: We do now rise from Closed Session. (9:16 p.m.)
Carried.

**Horton Farmers Market – Resignation**

Motion by Councillor Rymal - Burgess:

THAT: Council accept with regret the resignation of Mary Ellen Molasky from the Horton Farmers’ Market Board of Management.

Carried.

**ADJOURNMENT**

Motion by Councillor Burgess - Stevenson:

THAT: We do now adjourn. (9:17 p.m.)

Carried.